

# 2023 Awards for Outstanding Faculty Service

Complete all sections. See the second page for submission instructions.



## I. Nominee's Info

**Full Name**

*Last Name*

*First Name*

**Department**

**Title**

*Select from Drop-down List*

**Contact Info**

*e-Mail Address*

*Phone Number*

## II. Award Track Selection

The selection committee will consider your materials and make its decision according to one of the five "tracks" listed. The intent of the awards is to highlight recent or ongoing activities and achievements related to faculty service work.

Select one (1) of the following:

- Excellence in Service**  
(service on department, college or university committees; department or program leadership; contributions to the college, university or wider community)
- Creative Programming**  
(in support of the college mission, such as institute activity, public lecture series, public facing creative works, community project, exhibits, or student event—not your own academic/creative work)
- Transfer Student Support**
- Student Mentoring and Advising**  
(academic, career, life)
- Campus Kindness/Collegiality**

## III. Summary of Activity/Achievement

In this space provide a brief summary of the activity or achievement forming the basis of your application. Additional details should be provided in your supporting materials. Please limit to the space provided.

## IV. Sharing with Your Colleagues

Please describe how you could share your work or experience with the college community during the 2023-2024 academic year.

## V. Other Materials and Submission Instructions

Please provide the following supporting materials:

1. Documentation in support of your application within the chosen “track”
2. Other evidence of the significance or impact of the achievement/activity including, but not limited to, assessment or accreditation documentation, external recognition, examples of products, reports, letters of support (no more than 3)
3. Curriculum vitae

The guidance for the documentation and evidence is intentionally flexible to allow you to provide whichever materials you think best support of your application. Bear in mind the fairly narrow scope of the award in your preparations (i.e., all aspects of your service work needn't be examined).

Applications may include links to web-based material along with instructions for how to view them.

**Submission Deadline**  
Tuesday, March 21, 2023 (11 p.m.)

Submit this application form, along with all supporting materials, using the Dropbox File Request link specific to this award. Any standard file format is acceptable, but PDFs are preferred when possible.

E-mailed materials will not be accepted; use the Dropbox link.



### **Dropbox File Request**

*2023 Awards for Outstanding  
Faculty Service*

### **Questions?**

Contact the Provost's Office for Faculty and Administration at [pofa@brooklyn.cuny.edu](mailto:pofa@brooklyn.cuny.edu).