

# Brooklyn College

## Faculty Technology



[employees.brooklyn.edu](https://employees.brooklyn.edu) | IT Helpdesk: 718-951-4357

# Getting Help

**ITS**  
**Information  
Technology  
Services**

**Access and  
Infrastructure**

Network, phones, desktop computers, software licensing, smart classrooms, online apps, computer labs

**718.951.4357**

**AIT**  
**Academic  
Information  
Technology**

**Content  
and Training**

Professional development, training, Blackboard, faculty lab, subject liaison librarian

**718.951.4634**

**CTL**  
**Center for  
Teaching &  
Learning**

**Instructional  
Support**

Instructional support and coaching.

**718.951.5211**

# Smart Classrooms

Technical support is available during all classroom hours.

**Monday – Thursday:** 8am – 11pm

**Friday:** 8am – 5pm

**Saturday – Sunday:** 9am – 5pm

Call the IT Helpdesk at **718.951.4357** (x4357 on campus).



# IT Helpdesk - Services for Faculty

The helpdesk provides general technical support for most technology and applications.

- **College-issued computers:** desktops, laptops, iPads
- **Network Access and Phones connections:** BC WiFi, on-campus wired connections, office phones, VPN connections
- **Brooklyn College email** accounts
- **CUNY Login:** CUNYfirst, Blackboard, Microsoft Office 365, Dropbox, DegreeWorks, Zoom
- **BC WebCentral**
- Smart Classroom support



[bklyn.edu/ithelp](https://bklyn.edu/ithelp)

718-951-4357



# Brooklyn College

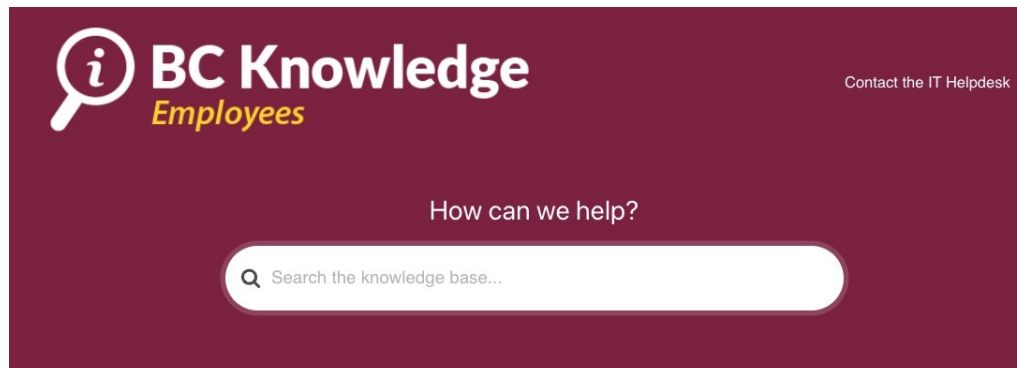
## Getting Started



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# BC Knowledge for Employees

employees.brooklyn.edu



The screenshot shows the top section of the BC Knowledge Employees website. It features a dark red background. On the left, there is a magnifying glass icon with an 'i' inside, followed by the text 'BC Knowledge' in white and 'Employees' in yellow. To the right, there is a link that says 'Contact the IT Helpdesk'. In the center, the text 'How can we help?' is displayed above a white search bar with the placeholder text 'Search the knowledge base...'. A small magnifying glass icon is on the left side of the search bar.

## Help Topics



### Getting Help

Who to contact for technology, instructional, and administrative support.



### Technology

Information about accounts, email, WiFi, productivity tools, and other technology resources.



### CUNYBuy



### Budget and Finance

## Quick Links

CUNYfirst  
CUNYBuy  
WebCentral  
Blackboard  
Microsoft 365  
Employee Webmail  
EAB Navigate Staff



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# BC Knowledge Faculty Page

<https://employees.brooklyn.edu/categories/faculty-info/>



## Academic and Faculty Info

Academic information and guides for faculty.



## Calendars

academic and administrative calendars



## Software

Information about academic software licenses for research and your courses.



## Orientation

Faculty orientation information.



## Blackboard

Blackboard is the primary online course management platform at CUNY.

## Supporting Students in Career Success

How to support students in their career success



## Registrar

Information from the Office of the Registrar.



## Research

Information about research, grants, and available tools.



## Library

Services available for faculty research and classroom support from the Brooklyn College Library.



## Smart Classrooms

Information about Smart Classroom podiums, computers, projects, and equipment.





# 3 Accounts You Need to Know at BC

## CUNY Login

- CUNYfirst
- Blackboard
- Office 365
- Zoom
- Dropbox

## WebCentral ID

- WebCentral
- Roster w/photos
- Faculty Profile
- BC Navigator
- Digital ID



## BC Email ID

College Email, BC Wi-Fi, Library Journals



# BC Wi-Fi and Brooklyn College Email

## BC Wi-Fi

Sign in using your Brooklyn College email credentials.



Report issues: <http://bklyn.edu/ithelp>

## Brooklyn College Email

`your_username@brooklyn.cuny.edu`



# Email Security

- **Never respond to or click links from suspicious emails or phone calls** requesting your private.
- ITS never asks for account passwords.
- Office attachments from external email are blocked by the spam filter. You will receive an email with a link to review email flagged as spam. Encourage students and colleagues to use PDF files.
- Always contact the IT Helpdesk to verify anything suspicious.



# WebCentral

- One-stop shop for local Brooklyn College information, web applications, and services.
- Access services such as roll books, class rosters with photos, posting office hours, faculty profiles, class cancellation alerts, and room changes.

[portal.brooklyn.edu](http://portal.brooklyn.edu)





# BC Navigator - Digital ID

- Sign in with your WebCentral ID
- Access your Digital ID



# Academic Software Licenses

- CUNY academic software licenses:

- Adobe Creative Cloud, Camtasia, ArcGIS, SPSS, SAS, Maplesoft, Mathworks, Mathematica

- **CUNY Virtual Desktop**

- SPSS, SAS, Maplesoft, Mathematica, Matlab, ArcGIS, Microsoft Access, and R Studio

- Contact your department chair for special software requests.



# Working in a Hybrid Environment

- Keeping files synchronized between campus and home computers
- Accessing your files in a smart classroom
- Connecting a personal laptop to the campus
- Streaming in-person lectures





# Questions?

