



Brooklyn College Non-Tax Non PO Voucher

1146 Boylan Hall • 2900 Bedford Avenue • Brooklyn, NY 11210
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 Effective Date: January 30, 2020

Checks to be Picked Up

| | | | | | | |
|-----------------------------------|----------------|-------------|---------------------------|---------------------------|--------------------|-----------|
| Business Unit | | | | | | |
| Budget Name (Account Name) | | | Refer Questions To | Telephone Number | Date | |
| CUNYfirst Chartfields | | | | | | |
| Department Number | Program | Fund | Operating Unit | Special Initiative | Fund Source | MP |

Vendor Information

| | | | |
|--------------------|--|-------------------------|--------------------------------------|
| Vendor Name | Address (City, State, Zip Code) | Telephone Number | CUNYfirst EMPLID/Vendor FEIN# |
|--------------------|--|-------------------------|--------------------------------------|

| Invoice # | Invoice Date | Description | Amount |
|-----------|--------------|-------------|--------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Authorized Signature:

Total

Authorized Signature:

For Fiscal and Business Services Center use only. Do not write below this line.

| | | |
|-----------------------|-----------------------|-----------------------|
| Account Number | Account Number | Account Number |
| Check Number | Check Date | Check Amount |
| Voucher Number | Voucher Date | Checked By |